

BAHASA INGGRIS 2

KU1022

Modul Praktek

Hanya dipergunakan di lingkungan Fakultas Ilmu Terapan



**Telkom
University**

**Program Studi D3 Komputerisasi Akuntansi
Fakultas Ilmu Terapan
Universitas Telkom**

Daftar Penyusun

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Daftar Nilai

Nim – Nama :

Kelas :

Semester/Tahun Ajaran:

Nomor Modul	Nilai per Modul	Paraf - Nama Penilai
1		
2		
3		
Total Nilai		

1 BAB I THE ELEMENTS OF GOOD WRITING

1.1 IDENTITAS

Kajian

The Elements of Good Writing

Pokok Bahasan

1. Free Writing
2. Subject, Purpose, and Audience
3. Paraphrasing
4. Summarizing

Metode/Cara Penyelesaian Tugas

1. Individual tasks
2. Using lecture slides and/or internet for references
3. Using dictionaries
4. No Google translate

Luaran Tugas

1. A free writing text
2. A text developed from certain subject, purpose, and audience of one topic
3. A paraphrased version of a paragraph or sentences
4. A summary of a paragraph or a text

Parameter Penilaian

1. Ideas development
2. Grammatical aspects
3. Time punctuality in submitting the tasks

1.2 STUDI KASUS/PENUGASAN

1. Make a free writing within 10 minutes time limit on a free topic!
2. Make a text developed from subject, purpose, and audience of one of the following topics:
 - a. Education
 - b. Technology
 - c. Entertainment
 - d. Business management
 - e. Hospitality
3. Find a paragraph and three to five sentences on the internet! Rewrite and paraphrase them!
4. Find a text or two to three paragraphs on the internet! Rewrite and summarize them!

1.3 UMPAN BALIK

2 BAB II ACADEMIC WRITINGS

2.1 IDENTITAS

Kajian

Academic Writings

Pokok Bahasan

1. Brainstorming
2. Recount Text
3. Descriptive Text
4. Procedural Text

Metode/Cara Penyelesaian Tugas

1. Individual tasks
2. Using lecture slides and/or internet for references
3. Using dictionaries
4. No Google translate

Luaran Tugas

1. An outline
2. A recount text
3. A descriptive text
4. A procedural text

Parameter Penilaian

1. Ideas development
2. Grammatical aspects
3. Time punctuality in submitting the tasks

2.2 STUDI KASUS/PENUGASAN

1. Do one of brainstorming techniques and make an outline developed from ideas got in the brainstorming activity!

2. Make a recount text!

3. Make a descriptive text!

4. Make a procedural text!

2.3 UMPAN BALIK

3 BAB III CHART AND DIAGRAM FROM DATA

3.1 IDENTITAS

Kajian

Chart and Diagram from Data

Pokok Bahasan

1. Descriptive text from chart or diagram
2. Procedural text form chart or diagram

Metode/Cara Penyelesaian Tugas

1. Individual tasks
2. Using lecture slides and/or internet for references
3. Using dictionaries
4. No Google translate

Luaran Tugas

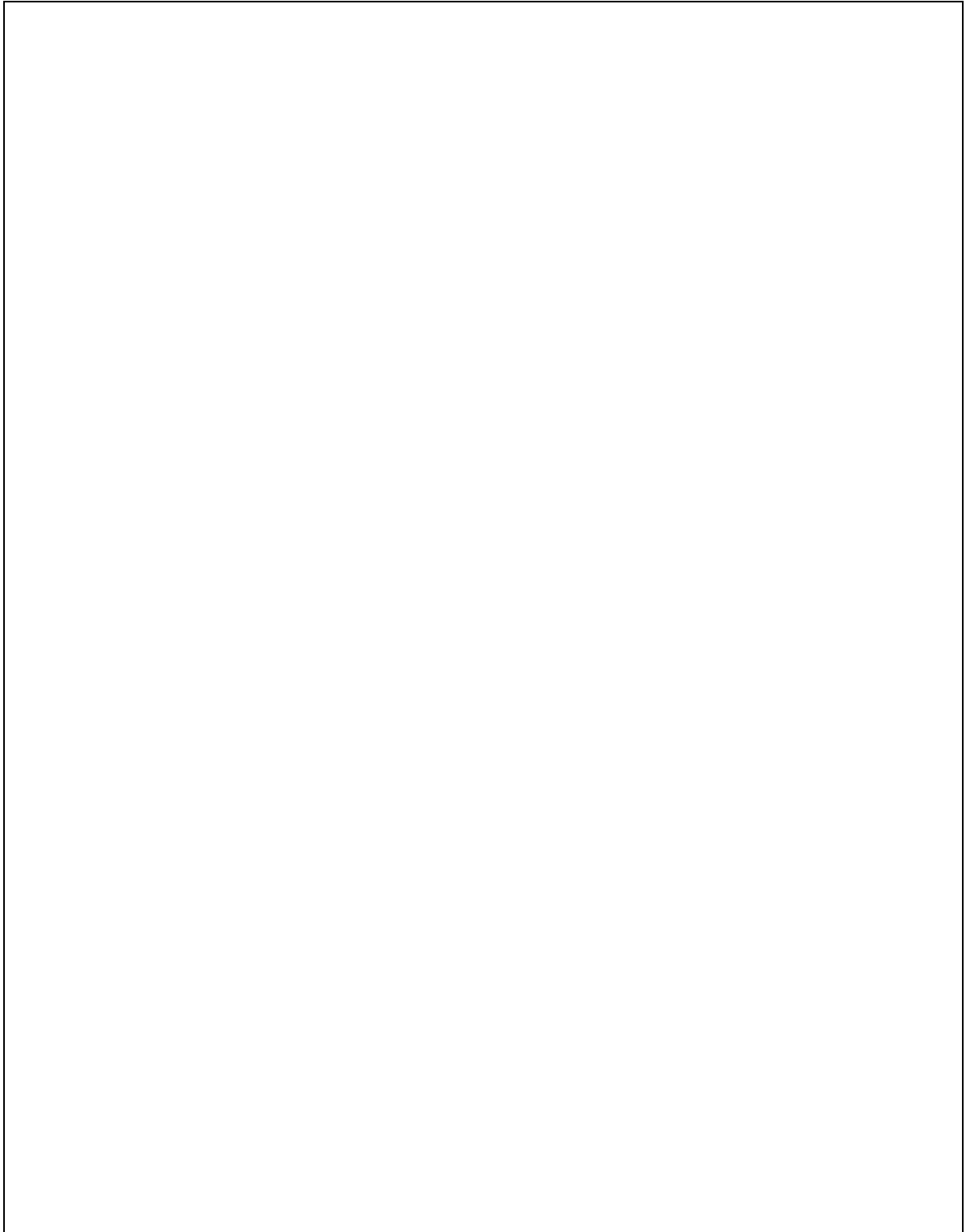
1. Descriptive text from chart or diagram
2. Procedural text form chart or diagram

Parameter Penilaian

1. Ideas development
2. Grammatical aspects
3. Time punctuality in submitting the tasks

3.2 STUDI KASUS/PENUGASAN

1. Find a chart or diagram on the internet! Make a descriptive text based on data found in the chart or diagram!



2. Find a chart or diagram on the internet! Make a procedural text based on data found in the chart or diagram!



3.3 UMPAN BALIK

DAFTAR PUSTAKA

[1] A. Hogue, *First Steps in Academic Writing*, Pearson Longman, 2007.

[2] A. Oshima, *Introduction to Academic Writing*, Pearson Longman, 2007.