ABSTRACT

ENTERPRISE ARCHITECTURE DESIGN IN THE SECRETARIATIC WORK UNIT OF THE REGIONAL LIBRARY AND ARCHIVES SERVICE OF WEST JAVA PROVINCE USING THE TOGAF ADM 9.2 FRAMEWORK

By:

Julio Thirty Nasrullah Akbar

1202202310

This study aims to design an Enterprise Architecture for the Secretariat Unit of the West Java Provincial Library and Archives Office using the TOGAF ADM 9.2 framework. In the era of digital transformation, the secretariat unit faces various challenges in integrating and aligning information systems to enhance business process efficiency and effectiveness. The Enterprise Architecture approach enables alignment between business objectives and IT functionalities, reducing redundancy and improving data consistency. This research employs a qualitative descriptive method, involving business needs analysis, mapping of the existing architecture, and designing the targeting architecture. The outcome of this study is expected to produce an optimal Enterprise Architecture to support effective data and information management at the West Java Library and Archives Office. The results of this research are anticipated to provide practical guidance for institutional managers in dealing with dynamic technological and regulatory changes.

Keywords: *Secretariat, Enterprise Architecture, Business Function, TOGAF ADM*