

ABSTRACT

Document Management System (DMS) is a platform used to organize, manage, and store various documents within an organization or company. With the use of DMS, users can easily and securely access, share, and search for documents. Currently, the debtor document processing at PT. Bank Negara Indonesia Persero Tbk (BNI) is still done manually. The manual approach poses several issues such as lengthy application procedures, document distribution processes, and a higher risk of document loss due to limited tracking capabilities for document activities. The objective of this research is to design and develop a document management system to handle debtor documents. The application is built using a web-based programming language with Perl Hypertext Preprocessor (PHP) as the programming language. Black box testing conducted on the application demonstrated that the document management application functions as intended and is user-friendly, thereby expediting the document management process.

Keywords: Document Management System, PHP.