

## ABSTRACT

*Knowledge and information is one of the important things for the progress of the nation. One way to access knowledge and information is through libraries. Bandung Library and Archive Office Bandung is a government office tasked with providing public library services at the city level as well as the management and storage of Bandung City archives. Initially the building occupied by the Library and Archives Office of the City of Bandung was the building of the Bandung City Park and Cemetery. The transfer of buildings causes several problems. The building of the Bandung Library and Archives Office has not been able to facilitate all the needs of its users, both from staff and diverse visitors. This problem raises the need for a redesign of the building of the Office of Library and Archives in Bandung, which has a universal design so that it can meet the needs of all users.*

**Keyword :** *Library, Archive, Universal*