

## **ABSTRACT**

The office is a place where activities work together to achieve the goals that have been set together, Kuningan Regency has a Regional Secretariat or Regional Secretariat office. In the old Kuningan Regency Regional Secretariat building, there were several problems, for example, the economy section and the Regional Financial and Asset Management Agency (BPKAD) were far enough apart so they were not effective in communicating. Every room in this old building does not meet the standards, due to the lack of room size so that it cannot accommodate many people, therefore a new regional secretariat building was built to meet all office needs that were not previously fulfilled in the old office.

The current design adopts a new design design because it builds a new building or relocates a government office, this Regional Secretariat building has reached the stage of building structure construction, but does not yet have elements in each of its interiors, therefore the design taken is a new design for the Kuningan Regency Regional Secretariat office . The approach taken is that ergonomics is expected to make employees feel safe and comfortable when doing their jobs in the office.

Keywords: Office, Design, New Design.