## *ABSTRACT*

The Covid-19 pandemic has in changes the work system of PT Surveyor Indonesia. There are many aspects that affect changes in the work system, changes in working hours which result in changes in tasks in order to adapt to with the new system such as new job description, work context, and work detail. It also makes change in work pattern, and it makes a change in job description. Factor that mainly effect the work job description are environment, working hours, and technology. PT Surveyor Indonesia want to know the suitable system for their company that can implemented in pandemic era to maintain their performance especially for surveyor division.

The research is focus in surveyor division. All the data was obtained from 9 surveyor division employee. Job redesign help PT SI know the suitable job description that will apply in this pandemic situation. In the making of job redesign, this research uses multimethod approach. NASA – TLX use to support data of workload in Surveyor division. It starts with NASA – TLX questionnaire. After that diary sampling distributed to find the different activity that appear in the pandemic condition. Last is interview, interview also help to find the problems in this situation.

After do the data collecting and processing, the result is from NASA – TLX questionnaire, the mental workload is high. There are new type of job finds in diary sampling methods. From the interview and job information questionnaire, new improvements will be made to the existing job description

Job characteristic that relates with PT SI situation are autonomy, because the concept of autonomy are to include new concept of work and help employee to adapt with the new condition of work, the get flexibility to maintain their work performance. The result of the final research are the types of job redesign that suitable for PT SI in this pandemic are job enlargement. Because there are new type of work that have to apply to maintain the work activity in surveyor division of PT SI



*Keywords*— ***[Job Redesign, Pandemic, Workload]***