

**ABSTRACT**

**ARCHITECTURE ENTERPRISE AS A STRATEGY IN  
IMPROVING SERVICES OF ARCHIVING  
AND PERFORMANCE IN FUNCTIONS  
ADMINISTRATION AND GENERAL MANAGEMENT FOR  
INDUSTRIAL AND COMPANIES  
MANUFACTURING USING TOGAF ADM**

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The implementation of good and reliable information technology has become one of the demands for an organization. This can be seen from the Minister of Regulation regarding guidelines for the preparation of information technology management. The Administration and General Management Function is one of the functions of the Manufacturing Industry Company. The scope of IT that is not in line with the perspective of business fields is one of the problems so that it is not in line with and not optimal between Information Technology and Business. It is necessary to apply a system, in implementing the system, blueprints and IT Roadmap are used as a guide in building Information Technology in the company. TOGAF ADM can meet the needs of system development by aligning all four domains in the company. The implementation of service-based Enterprise Architecture in this study uses the TOGAF ADM framework. By addressing only the Preliminary phase design, Phase A: Architecture Vision, Phase B: Business Architecture, Phase C: Information System Phase, Phase D: Technology Phase, Phase E: Opportunities and Solutions, Phase F: Migration Planning without considering the next phase. The final results of the research are the IT Architecture Roadmap and Blueprint Enterprise Architectur design including the development of E-Filing applications in administrative and general management that are useful to assist companies in managing letters and archives.

Keywords: Enterprise Architecture, TOGAF ADM, IT Roadmap, Blueprint, Administration and General Management