

## ABSTRACT

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*Bandung Regency Agriculture Service is a government agency that has the main task of exercising authority in the context of implementing decentralized tasks in agriculture Bandung Regency Agriculture Service has several annual activities and additional activities. Submission of activities by Agriculture Service employees still uses manual processes. The process of submitting activities begins with employees of the Agriculture Office making a proposal and then printing and requesting approval from the Head of the relevant field before being submitted to the Head of the Agriculture Service. The process causes a buildup of files and the length of the approval process from the Head of Division and Head of Service. In addition, a slow process also causes data buildup and difficult data searches. To deal with these problems, one solution is to build an activity management application to facilitate the submission of activities. In this study the authors collected the data needed by interviewing and observing it to the Bandung District Agricultural Service, then the authors developed the Activity Management Application using the Waterfall Method. It is expected that this application can help and facilitate employees in submitting activities.*

**Keywords:** *Applications, Activities, Proposals.*