

ABSTRACT

Archive has the main function as a memory, a center of information and historical sources that need to be managed properly so that it can facilitate all work activities and processes in an effective and efficient institution. However, there are still many who do not appreciate the archive so that the archive cannot be managed properly. The purpose of the redesign of the Archive Office of West Java is to design an archival office that is in accordance with the standards to achieve effectiveness and efficiency in work, especially space related to archives directly. Likewise, the people who visit the West Java Regional Archives Office will get comfort while in the West Java Regional Office of Archives and also education through exhibitions in the West Java Regional Office of Archives. The methodology applied in this redesign is through field observations, and literature studies. With this redesign, it is expected that the problems in the West Java Regional Archives Office, both social and interior problems, can be resolved so that they can meet the needs of office staff and the community in accordance with the standards. Keywords: Government office, exhibition, interior redesign.