

## ABSTRACT

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*Klaten Regency Government is a government agency that focuses on improving services to the community, to improve this community service, Klaten Regency Government provides facilities using websites. One of the websites of Klaten Regency Government is the Information and Documentation Management website which serves to provide all the information needed by the community, but the website used today has the disadvantage of not having a notification feature. This feature serves as a reminder or notification for people who request data and related OPD. From these problems, it is proposed to be given additional features in the form of an Email notification feature to facilitate data flow between the public and the relevant OPD, and add a data upload feature to facilitate the PPID Helper in the data input process. In building this application using the Waterfall method and using the Codeigniter Framework and MySQL database. With the addition of this additional feature, it is expected to accelerate the flow of data that is running so that the Information Management and Documentation application can be used optimally.*

*Keywords: Application, Information and Documentation, Notification.*