

ABSTRACT

PT LEN Industri (Persero) established since 1965, LEN (National Electronics Institute) was transformed into a State Owned Enterprise (BUMN) in 1991. Since then, Len is no longer an extension of the National Electronics Institute (LEN), but Has become a professional business entity under the name of PT Len Industri. Currently PT. LEN Industri (Persero) production division even though its business process is using computer to monitor product document, but the way that used still pertained manually. Therefore, the beginning of the creation of the Document Monitoring System is when the General Staff Division of PT Len Production Division requires a system that supports the accuracy of information from the process of a document that is done by each employee in order to know who the employees who have completed the documents already given. Another problem that arises is the difficulty of supervisors in seeing and assessing the progress of work that has been done every employee. In addition, the monitoring report data that will be reported to the current manager is still manually and meets the criteria required by PT LEN Industri (Parsero).

From the above problems, it is proposed an application called "Web Based Document Monitoring Application for PT LEN Industri (Parsero) Bandung". Document monitoring application is an important application in the Production division to speed up document reporting and help in monitoring documents being worked on by employees..

Document Monitoring Application is an information service system for employees of Len Division Production in web form. The beginning of the creation of the Document Monitoring System is when the General Staff Division of PT Len Production Division requires a system that supports the accuracy of information from the process of a document that is done by each employee in order to find out who the employees who have completed the documents already given. When it came up an idea to have internal Web-based media within the company. Once the idea was obtained, a consolidation was

done to create a team to work on the project. This application there are several functionalities that employees can enter the document data that is being done so that will facilitate the boss in viewing the performance progress of employees by looking at the percentage of workmanship. In addition, there is an overall reporting data for managers. While on the admin side there are several functionalities to manage users, set the product or document, manage tasks and view activity logs or verify documents that have been done by employees. This application is web-based and is used using XAMPP, Sublime Text, Windows 10 Pro Operating System, Chrome, Snipping Tool, Microsoft Excel and PHP My Admin.

Keywords : document,monitoring,application.