ABSTRACT

SMP Negeri 7 Bojonegoro *is a junior high school that has a manual submission for teachers of Civil Servants. Input submission of leave is still done through the paper form after it submitted to the administration (TU), then administration (TU) see the requirements of the filing of the leave is meet or not. If the fulfillment of the administrative section shall be the principal for the signature process as an agreement that the proposed leave is approved by the principal. After that leave letter will be in photocopy to be made archive. The on-going leave system may take up to four days to process the leave and the issue of loss of leave data in because the system is still manual. The idea came up to build a system for the filing of leave for teachers of civil servants in* SMP Negeri 7 Bojonegoro. *This system will help the teacher to process the filing of leave on the web and can monitor the status of the approved leave submission or not. This system assists the principal in approval of the filing of leave despite being out of school. This application is in use by 3 users namely Administration Section (TU) as admin, Principal and Teacher.*

Keywords: Application, Leave, Teacher, Goverment.