

## **ABSTRACT**

*Telkom University is a private university in Indonesia. Telkom University is a merger of four institutions under Telkom Education Foundation. As the program progresses, the institution has an increasing number of new students each year. Based on this, it often encounters problems in the financial administration section of the accounting unit when listing accounts receivable. The problem is often faced by the absence of monitoring the process of repayment of good accounts, resulting in delay in repayment of accounts receivable. The absence of realtime information systems and integrated into all units involved.*

*Enterprise Resource Planning (ERP) can be one solution. ERP is a way to manage resources by using information technology, need a system that regulates the linkage of business processes run in an organization with information technology based. Methods in the development of SAP applications adapt the implementation standards set by SAP, that is by using ASAP methodology. In planning the implementation of SAP-ERP system in an institution, business blueprint analysis is required. The blueprint business analysis process is initialized to document the processes required by the end user.*

*This research has resulted business blueprint that aims to equate perceptions and views on how the organization will implement SAP-ERP to support its business processes. Business blueprint contains the design of As Is business process, To Be business process design, target business process design and Gap / Fit analysis, making it easier for technical part in development of SAP-ERP application system. It can also be achieved if there is a change in work culture and support from top management in the development of SAP-ERP application of financial accounting module in Telkom University financial department.*

**Keywords:** *SAP-ERP, Financial Accounting, Business Blueprint, Accounts Receivable, ASAP.*