

ABSTRACT

UD Hasta karya is a company that has a product orientated on metal and steel. In undercontruction of steel. Obstacle owned by this company is there are better bussiness procces and haven't any Standard operational procedure. Executionof steel construction based on underconstruction of warehouse.that haven't yet report indicator for execution procces of warehouse contruction measure. The existing file of warehouse contruction finishingin 75 days from 57 days on schedule which have 100 tons material volume. There are 255 activities. So, we make new design of business process and design standard operational procedure.

Improving problem what i've done from fishbone diagram is (1) machine, (2) facility, (3) man (4) methode (5) work environment (6). The goodness chosen of business process based on custumer satisfaction, timing, and there are many better methode. From the result of streamlining is reduction 56 day of time or 26.650 minute and efficiency in 15,8% .

From the result of new design of business process is design of indicator standard operational procedure are (1) Draft material technic, (2) SPMK, (3) berita acara dan memo (4) form namely levelling measurement report, (5) form material requirement planning, (6) material document, (7) surat jalan, (8) progress report , (9) form table quality kontrol and activities report.

Keyword : Business process, streamlining, Standard operational procedure