ABSTRACT

The Management of documents institutions in SD AR-RAFI BANDUNG is a part of document management system. The proces of the document management are publications, legalization, revision, or even spread of information needed. Business process now days is still not efficient because of being done manually. Therefore, the result of this project aims to give solutions of the problems faced by SD AR RAFI BANDUNG by creating an application which can manage the document and spread the information of the document itself. The application which will be made is based on web. Web-based applications using programming language PHP Codeigniter framework and MySQL database. The method used is the metode SDLC (System Development Life Cycle) with the waterfall model. Even the description of the running business process is a business process propossed using flowmap, and analysis of need system uses UML (Unified Modeling Language) methodology. The design of table on the basis of data uses ERD (Entity Relationship Program). This application can handle the management of the document and the spread of information by using email system.

Key words: Application, Document of Institution, Document management system, The management of document, ERD, MySQL, PHP, Email

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